

Joliet Junior College Choir Constitution

Preamble: We, the members of the Joliet Junior College Choir, in order to promote fairness and impartiality in all of our activities and to continue to maintain high music standards, do ordain and establish this constitution for the Joliet Junior College Choir of Joliet Township High School and Junior College.

ARTICLE I. Legislative Department

Section 1.

Legislation shall be enacted by the officers of the choir. These rules shall be approved by a majority vote of the choir members and must conform to college rules and regulations.

Section 2.

A. Qualifications and duties

1. The president, vice-president, secretary, and treasurer must have been a member of the choir during two semesters previous to nomination and (or) election.
2. The four principal officers mentioned above must attend all cabinet meetings and supervise (as directed by the president) all committee functions.

B. List of officers and their duties

1. President

- a. To preside at cabinet meetings
- b. To appoint committee chairmen
- c. To be chief judge at choir court

2. Vice-president

- a. To substitute for the president in all the president's duties when the president is absent
- b. To keep a record of birthdays of the choir members and announce them to the choir appropriately
- c. To appoint a student to give "The Word For Today" at each regular rehearsal and for special occasions

3. Secretary

- a. To take roll at each choir rehearsal
- b. To take and keep a record of the proceedings of each cabinet meeting
- c. To be in charge of choir correspondence
- d. To send cards to choir members upon occasions of importance including serious illness

4. Treasurer

- a. To be in charge of issuing tickets to choir members
- b. To be responsible and account for all tickets issued
- c. To collect and deposit monies for tickets sold and secure a receipt therefor

5. Librarians

To keep music in order, to mend it, to file it, and to distribute and (or) to collect it periodically

6. Sergeant at arms

- a. To be in charge of the door
- b. To be in charge of keeping the choir room orderly and properly ventilated

7. Student directors

To assume direction of the choir when the director is absent or is otherwise occupied

8. Section leaders (eight, one from each section)

- a. To keep order in their sections and when necessary to keep order in neighboring sections
- b. To report on sectional cooperation periodically

9. Robe chairman

- a. To keep the robe room in order
- b. To issue and account for choir robes at all times
- c. To keep the director informed as to the condition of the apparel

10. Historian

To maintain a comprehensive year book containing all materials pertaining to the choir's activities

11. Social chairman

To supervise and direct all social functions of the choir

12. Choir manager

- a. To work with the director for the general safety and welfare of the choir members
- b. To maintain a card file for each choir member, listing his activities in the organization



- 13. Student council representative
 - a. Should represent the choir at all student council meetings and should report information of general importance to the choir
 - b. Should be a sophomore and should attend all cabinet meetings
- 14. Publicity chairman
 - To publicize all choir activities

C. Election of officers

1. The president, vice-president, secretary, and treasurer shall be nominated on the Wednesday following the annual spring musicale and elected to office on the following Friday. All other officers shall be elected at the beginning of the fall term.
2. A simple majority of the voting for the two highest candidates shall determine the election.
3. Voting shall be done by show of hands unless otherwise requested and approved.
4. One officer shall be elected at a time, starting with the president.
5. Section leaders shall be appointed by the director with the approval of the five principal officers.

D. Filling of vacant offices

1. Offices vacated during the school year (with the exception of section leaders) shall be filled in the prescribed manner within one week of such vacancy.
2. Section leaders shall be appointed in the prescribed manner.

E. Discharge of officers

1. If convicted by choir court, officers may be discharged for any or all of the following reasons:
 - a. For any reason the court determines to be valid
 - b. For not performing duties of their offices
 - c. For misbehaving during choir rehearsals
2. Procedure

Two-thirds majority vote of all elected and appointed officers is needed to discharge an officer unless the officer resigns.

Section 3. Cabinet

A. Cabinet members

The cabinet shall be composed of the president, vice-president, secretary, treasurer, and student manager. Each shall have one vote on the cabinet.

B. Powers of the cabinet

1. To make rules for the choir in the following manner:
 - a. The cabinet must vote at least three-fifths for the issue.
 - b. The choir members must vote at least two-thirds for the issue.
 - c. If the choir does not vote at least two-thirds for the issue, the cabinet must vote at least four-fifths to pass it.
2. To be a choir court for choir members

C. Powers denied cabinet

To make laws that will conflict with school rules

D. Rules governing cabinet: parliamentary procedure at all meetings

ARTICLE II. Judicial Department

Section 1.

The judicial department shall be called the choir court. It shall be composed of the president, vice-president, secretary, treasurer, choir manager and sponsor.

Section 2. Duties

The choir court shall try members of the choir for violating choir rules. Punishment shall be relative to the offense committed, and any ruling for removal from the choir shall be sent as a recommendation from the offending student's adviser.

Section 3.

The court shall meet whenever the president convenes it.

Section 4. Order of trial

- A. Officer and (or) his witness or sponsor shall bring charge(s) against the defendant before the court.
- B. The defendant and (or) his witness(es) shall state his side of the case or plead guilty to the charge.
- C. Members of the court may question the defendant and (or) witness(es) under the chief judge's direction.
- D. After all evidence has been presented, the court will, during the absence of the defendant, decide upon its verdict.



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ARTICLE III. Choir Members

Section 1. Qualifications

Each prospective member must pass an examination by the director before being admitted to full membership.

Section 2. Privileges granted choir members

- A. To vote in all choir elections
- B. To have trial(s) before being permanently discharged from choir
- C. To bring before the cabinet their ideas on choir issues

Section 3. Duties

- A. To attend choir rehearsals regularly
- B. To participate in all choir programs and dress rehearsals unless properly excused (Failure to participate without excuse will result in action by the choir court.)
- C. To obey all choir rules

Section 4. Qualifications for choir pin

- A. A student must have been a member of the choir for two years, must have a choir grade average of B, and must have sophomore standing.
- B. Special cases may be considered by the cabinet and the sponsor.

ARTICLE IV. Sponsor

Section 1.

He shall be a choir leader hired by the Joliet Township High School and Junior College Board of Education.

Section 2. Powers

- A. To select members of the choir by competitive tryouts
- B. To select soloists, ensembles, leads for the annual spring musicale, and other parts as needed for program commitments
- C. To select choir pieces and to decide, in cooperation with the administration, in what musical events the choir shall participate
- D. To dismiss choir members(s) from rehearsal for non-cooperation
- E. To confirm or reject actions taken by the choir

ARTICLE V. General Provisions

Section 1. Programs and special events

- A. Regular concerts
 - 1. Annual tour
 - 2. Junior Women's Club Christmas Concert
 - 3. WAL Christmas Tea
 - 4. Annual spring musicale
- B. Picnics and parties
 - 1. Fall picnic
 - 2. Christmas party
 - 3. Spring picnic
 - 4. Annual cast party (All members of the college who participated in the musicale are invited.)
- C. Miscellaneous
 - 1. Homecoming float
 - 2. Christmas caroling
 - 3. Selected soloists and (or) organizations
 - 4. Impromptu parties

ARTICLE VI. Method of Amendment

The cabinet must have at least a three-fifths vote for an amendment; the choir members must have at least a two-thirds vote for it.

ARTICLE VII. Ratification

This constitution shall go into immediate effect with a three-fifths vote of the cabinet and a two-thirds vote of the choir members.

